EXAMPLE OF AN APPLICATION FORM:

RESEARCH PROJECT ‘KOM OP TEGEN KANKER’
**GENERAL**

Application form: Research project 'Rum op tegen Kanker'

FILE NUMBER: 6256

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Give the English title of your research proposal.

Use up to 250 characters.

Give the Dutch title of your research proposal.

Use up to 250 characters.

Give a summary of your research proposal in layman's terms.

Use up to 700 characters.
Application form: Research project ‘Kom op tegen Kanker’

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Specify the main host institution.

Add

Specify the additional host institution(s), (Optional)
If one or more other host institutions are involved, please click “Add” to select an institution in the drop-down menu. The chosen institution will appear in the list below.

Add

Save
Add per host institution the required staff, consumables and equipment.

You are not allowed to request funding for foreign institutions or institutions belonging to the French-speaking community of Belgium.

For each project, and in case of an interuniversity project, for each host institution, one can apply for €45,000 to €150,000 each year including research staff and consumables. In case one of the project partners only requests funding for consumables, the lower limit for this partner is set at €20,000.

The real cost is used when the name(s) of the researcher(s) is (are) already known. When the name(s) of the researcher(s) is (are) not yet known, the following amounts may be used as indicative costs:

- Bursary: €45,000
- Scientific staff, 6 years of seniority: €65,000
- Postdoc researcher, 4 years of seniority: €85,000
- Technical staff, 6 years of seniority: €95,000

Additionally, it is possible to request funds for equipment up to €150,000. Matching funding is allowed up to €50,000.

To do so, click one of the tabs below:

Staff  Consumables  Equipment

Save
FUNDING PER HOST INSTITUTION

STAFF

Application form: Research project 'Kom op tegen Kanker'

FILE NUMBER: 6296

GENERAL
HOST INSTITUTION
FUNDING PER HOST INSTITUTION
SUPERVISORS
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REFEREES
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RESEARCH CONTEXT
DATA MANAGEMENT PLAN
EXTRA DATA

Add per host institution the required staff, consumables and equipment.

You are not allowed to request funding for foreign institutions or institutions belonging to the French-speaking community of Belgium.

For each project, and in case of an international project, for each host institution, one can apply for €45,000 BE €30,000 each year including research staff and consumables. In case of the project partners only requests funding for consumables, the lower limit for this partner is set at €20,000.

The real cost is used when the name(s) of the researcher(s) is (are) already known. When the name(s) of the researcher(s) is (are) not yet known, the following amounts may be used as indicative costs:

- Bursary: €5,000
- Scientific staff, 0 years of seniority: €10,000
- Pre-doc researcher, 4 years of seniority: €15,000
- Technical staff, 6 years of seniority: €20,000

Additionally, it is possible to request funds for equipment up to €350,000. Matching funding is allowed up to €150,000.

To do so, click one of the tabs below.

Staff
Consumables
Equipment

Provide a short CV of the personnel to be appointed on the project and already involved.

Also include a short CV (max. 1 page) for the Flemish university and all co-investigators with 3 key peer reviewed publications that are representative for the scientific careers. This can provide this in full text as a further discussion on the current position and other appointments relevant for this application. It can also be important to mention previous scientific awards received and other relevant information to evaluate the scientific merits.

Please attach the requested files to pdf (max. 1 MB).

Upload

Staff type

Use up to 1500 characters, signs, spaces or line breaks.

Motivation

First name
Surname
Date of birth (optional)
Academic degree (optional)
Current employer (optional)
Give the amount per year:
2019
2020

Submit
Cancel
Save
FUNDING PER HOST INSTITUTION

CONSUMABLES

Application form: Research project ‘Kom op tegen Kanker’

FILE NUMBER: 6296

FUNDING PER HOST INSTITUTION

Add per host institution the required staff, consumables and equipment.

You are not allowed to request funding for foreign institutions or institutions belonging to the French-speaking community of Belgium.

For each project, and in case of an interuniversity project, for each host institution, one can apply for €65,000 to €120,000 each year including research staff and consumables. In case one of the project partners only requests funding for consumables, the lower limit for this partner is set at €20,000.

The real cost is used when the name(s) of the researcher(s) is (are) already known. When the name(s) of the researcher(s) is (are) not yet known, the following amounts may be used as indicative costs:

- 1. Assistant: €55,000
- 2. Scientific staff, 6 years of seniority: €75,000
- 3. Postdoc researcher, 4 years of seniority: €85,000
- 4. Technical staff, 6 years of seniority: €90,000

Additionally, it is possible to request funds for equipment up to €120,000. Matching funding is allowed up to €250,000.

To do so, click one of the tabs below:

- Staff
- Consumables
- Equipment

**Consumable type**

Use up to 150 characters, spaces or line breaks

**Detailed description of consumables**

Use up to 150 characters, spaces or line breaks

**Met hod**

**Give the amount per year.**

- [ ] 2019
- [ ] 2020

Save  
Submit  
Cancel
**FUNDING PER HOST INSTITUTION**

**EQUIPMENT**

<table>
<thead>
<tr>
<th>Requested funding</th>
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<th>Description and technical aspects</th>
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<th>Accessories</th>
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<table>
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<tr>
<th>Motivation</th>
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</table>

Add per host institution the required staff, consumables and equipment. You are not allowed to request funding for foreign institutions or institutions belonging to the French-speaking community of Belgium.

For each project, and in case of an interdisciplinary project, for each host institution, one can apply for €80,000 to €120,000 each year including research staff and consumables. In case one of the project partners only requests funding for consumables, the lower limit for this partner is set at €20,000.

The real cost is used when the name(s) of the researcher(s) is (are) already known. When the name(s) of the researcher(s) is (are) not yet known, the following amounts may be used as indicative costs:

- **Bachelor:** €45,000
- **Scientific staff, 5 years of seniority:** €65,000
- **Postdoc researcher, 4 years of seniority:** €85,000
- **Technical staff, 5 years of seniority:** €100,000

Additionally, it is possible to request funds for equipment up to €250,000. Matching funding is allowed up to €250,000.
A research project is executed under the direction of a supervisor in cooperation with one or more co-supervisors. The supervisor and co-supervisors need to comply with the conditions stipulated in article 6 of the rules for research projects.

The (co-)supervisors are the actual initiators of the project, and as such are responsible for it. The co-supervisors accept that the supervisor, appointed at a Flemish host institution, will act as supervisory spokesperson towards FWO. It is not possible to use the available budget to finance the (co-)supervisors’ salaries.

A detailed list of all publications of the supervisor appointed at a Flemish host institution and all other co-supervisors should be submitted through the FWO e-portal before the final submission date of the cdf.

NOTE: These publications do not have to be sent as a separate attachment nor as part of another attachment.

Who is the supervisor, appointed at a Flemish host institution?

<table>
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<tr>
<th>Surname</th>
<th>First name</th>
<th>Fak.</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Tanja</td>
</tr>
</tbody>
</table>

Add the co-supervisor(s), appointed at a Flemish host institution. (Optional)

Add

Add the co-supervisor(s), appointed at a foreign host institution. (Optional)

Add

Save
ETHICS

In the table below questions are listed on the ethical aspects of your research proposal.

- For the questions marked with an “x”, the applicant is legally or on the basis of institutional regulations obliged to ask for an ethical advice of the competent ethics committee of the host institution. Please do take into account that even when there is no obligation with regard to the research itself, the “publication of the results” is sensitive advice and can prove to be necessary.

- For the questions that are not marked, the applicant and the evaluation panel are invited to reflect on the issues and take, if necessary, the necessary precautionary measures.

You find more on the FWO policy and procedure concerning ethical issues and on legal and other documents on the FWO web page dedicated to that topic.

☐ I confirm that none of the issues below apply to my proposal.

☐ I hereby confirm having taken note that an ethical clearance is needed for the start of my project. I will thus ensure submission of my proposal to the research ethics committee of my host institution.

Please specify which ethics committee(s) deal(s) will deal with your application.

(If applicable:
Up to 140 characters)

In case you will submit your proposal to the committee only before the start of work package(s) (WP) that are concerned:

Number/description of WP 1 (Optional)
(Up to 240 characters)
Starting date of WP 1 (Optional)

Number/description of WP 2 (Optional)
(Up to 240 characters)
Starting date of WP 2 (Optional)

Number/description of WP 3 (Optional)
(Up to 240 characters)
Starting date of WP 3 (Optional)

Number/description of WP 4 (Optional)
(Up to 240 characters)
Starting date of WP 4 (Optional)

Number/description of WP 5 (Optional)
(Up to 240 characters)
Starting date of WP 5 (Optional)

Number/description of WP 6 (Optional)
(Up to 240 characters)
Starting date of WP 6 (Optional)
1. Human Embryos/Foetuses

**ETHICAL ADVICE RELATED TO THESE QUESTIONS SHOULD ALWAYS BE REQUESTED BEFORE THE START OF THE RESEARCH PROJECT AS A WHOLE AND ALSO REQUIRE AN EXAMINATION BY THE FEDERAL COMMISSION FOR EMBRYOS**

Does your research involve Human Embryonic Stem Cells (hESCs)?

- Will the hESCs be directly derived from embryos within this project?
- Are the hESCs previously established cell lines?

Does your research involve the use of human embryos?

Does your research involve the use of human fetal tissues/cells?

2. Humans

Does your research involve human participants?

- Are they volunteers for social or human sciences research?
- Are they persons unable to give informed consent?
- Are they vulnerable individuals or groups?
- Are they children/adolescents?
- Are they patients?
- Are they healthy volunteers for medical studies?

Does your research involve physical interventions on the study participants?

- Does it involve invasive techniques?
- Does it involve collection of biological samples?

3. Human Cells/Tissues

Does your research involve human cells or tissues (other than from Human Embryos/Foetuses, i.e. section 1)?

- Are they obtained from commercial sources?
- Do they originate from another laboratory/institution/biobank?
- Were they produced or collected by you from previous research activities?
- Are they produced or collected by you as part of this project?

4. Personal Data

Does your research involve personal data collection and/or processing?

- Does it involve the collection and/or processing of sensitive personal data?
- Does it involve collecting/processing of genetic information/data?
- Does it involve tracking or observation of participants?

Does your research involve further processing of previously collected personal data (secondary use)?
5. Animals

Does your research involve research procedures to live non-human vertebrate animals (i.e., independently feeding, natural forms, free-living forms of mammals in the last 3 trimesters of their normal development and cephalopods, and also forms in earlier stages if the experiments have consequences in later stages)?

- Are they vertebrates or live cephalopods?
- Are they non-human primates?
- Are they genetically-modified animals?
- Are they cloned farm animals?
- Are they endangered species?

6. International Collaboration

Do you plan to use local resources (e.g., animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?

Do you plan to import/export any material from/to other countries?

Name of country/countries: Use up to 4000 characters.

If your research involves low and/or lower middle-income countries, are benefits-sharing measures foreseen?

Could the situation in the country put the individuals taking part in the research at risk?

7. Environment & Health and Safety

Does your research involve the use of elements that may cause harm to the environment, to animals or plants?

Does your research deal with endangered fauna and/or flora and/or protected areas?

Does your research involve the use of elements that may cause harm to humans, including research staff?

8. Dual Use

Does your research have the potential for military applications?

9. Misure

Does your research have the potential for malevolent/criminal/terrorist abuse?

10. Other Ethics Issues (Optional)

Are there any other ethics issues that should be taken into consideration? Please specify. Use up to 4000 characters.

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1 For these issues the Belgian commission on privacy protection (Commission voor de bescherming van de persoonlijke levenssfeer) has to be consulted. You cannot consult the commission directly, but always first contact the research coordination of your host institution.

2 In this case you already have to submit your proposal to the ethics committee in the application phase.
Specify the scientific field in which your research is situated.

Specify the disciplines.
You can give no more than five disciplines.

Add
Save
Please list 10 potential referees below and provide contact details.

The FWO administration will select the reviewers who will be invited to submit an evaluation in writing of the research proposal and the candidate concerned. The aim is to collect at least two evaluations per application. Reviewers must be affiliated to a university, research institute or research department of another organisational type and must have at least 1 year of postdoctoral experience.

Not eligible as referees are:
- members of the board of directors of the FWO;
- members of an FWO expert panel;
- persons appointed to a Belgian university, research institute or any other organisation or in the case of calls for proposals in the framework of bilateral or triad agency agreements, persons appointed to similar institutions or organisations in the country where the foreign project partner is professionally active;
- persons with a professional appointment to a foreign institute where the applicant had been enrolled as a student or as professional after January 1st of the year n-1 (n-year of application);
- any co-authors with the applicant or a publication that was submitted or published after January 1st of the year n (n-year of application).

Co-authorship is to be understood as follows:
- co-authorship is a monograph or a publication of which the applicant is co-author as well.
- co-authorship of an article or section of a publication in a collection (book, journal issue, report, congress proceedings, abstract..) of which the applicant is co-author as well.

Editors are not regarded as co-authors either, as they have not co-authored under the same conditions as described above. Co-authors of the applicant are not accepted as external referees.

- partners of the applicant(s) in a research cooperation, whether formalised in a research project or not, that has been applied for or has been running after January 1st of the year n-3 (n-year of application). In this context, the following shall at any rate qualify as research cooperation (non-exhaustive list):
  - cooperation under a research fellowship, granted by the FWO;
  - cooperation under a research project, whether it is a specific subject or not or under an international cooperation project, granted by the FWO;
  - cooperation under a Socrates program or the Erasmus program, granted by the FWO;
  - cooperation under a Scientific Research Network, granted by the FWO;
  - cooperation under programmes similar to those mentioned above, granted by organisations other than the FWO;
  - joint research work not formalised in a cooperation structure as defined above;
  - research carried out in the research areas overlap or with research facilities provided by the applicant or vice versa;

The applicant is responsible for the eligibility of the proposed referees. If the proposed referees do not comply with the eligibility criteria, a negative remark will be noted down in the file of the applicant in case of no more than two violations, or the application will be declared ineligible in case of more than two violations or if a violation is found again after the same applicant broke the rules already during a previous round.

In case the applicant declares the eligibility of the proposed referees, he or she can contact the FWO through its/her personal account before submitting the application. Questions about eligibility that reach the FWO before submission of the application will be presented to the FWO referee commission of the appropriate scientific domain, consisting of all expert panels' chairs of that domain. There are five referee commissions, one for each domain: biological sciences, humanities; social sciences; medical sciences; science and technology, for applications submitted to the interdisciplinary panel the referee commissions of the respective scientific domains will be consulted. In case of co-authorship publications involving one or more authors, the FWO administration will always consult the referee commission. In all the above cases, the referee commission will decide on the eligibility of the proposed referees.

When the referee commission answers negatively to a question concerning the eligibility of a proposed referee that reached the FWO before submission of the application, the applicant will be asked to propose a new referee that meets the eligibility criteria.

When the referee commission decides negatively on the eligibility of a proposed referee in an application that has already been submitted, this submission will be considered a violation after the administrative check. The FWO will inform the applicant about the violations that were found. In case the alleged violations result from a technical error of the FWO administration, for the integral regulation on internal and external peer review, see: http://www.fwo.be/en/the-fwo-organisation/fwo-expertpanels/regulations-fwo--internal-and-external-peer-review;
### Application form: Research project 'Kam op tegen Kanker'

**FILE NUMBER:** 6206

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**IMPORTANT**

The project outline should be structured following the template provided by FWO. The sequence of the different topics should be followed exactly as provided in the original template. The total project outline has a maximum of 10 pages (Foot Callin 1) here included are tables, graphs, illustrations, etc. You can upload the project outline as a PDF file here.

**Download template**

You can upload the project outline as a PDF file here (max. 10MB).

Uploaded: [Open template](#)

Save
Indicate the state of the art.
Click here to insert your text.

Describe the objectives of the research.
Describe the envisaged research and the research hypothesis, why it is important to the field, what impact it could have, whether and how it is specifically unconventional and challenging.
Click here to insert your text.

Describe the methodology of your research.
Be as detailed as necessary for a clear understanding of what you propose. Describe the different envisaged steps in your research, including intermediate goals. Indicate how you will handle unforeseen circumstances, intermediate results and risks. Show where the proposed methodology is according to the state of the art and where it is novel. Enclose risks that might endanger reaching project objectives and the contingency plans to be put in place should risk occur.
Click here to insert your text.

Provide a work plan, i.e. the different work packages and a detailed timetable.
Describe the different work packages (WP) the proposed research work will be divided in. Indicate for each WP the time that it is expected to take. You might use a table or another type of scheme to clarify the work plan.
Click here to insert your text.

Enumerate the bibliographical references that are relevant for your research proposal.
Click here to insert your text.

Indicate below whether you think the results of the proposed research will be suitable to be communicated to a non-expert audience and how you would undertake such communication.
FWO encourages its fellows to disseminate the results of their research widely, and valorize them where possible.
Click here to insert your text.
Application form: Research project 'Kom op tegen Kanker'

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Provide the national and international context.

Mention research collaborations, target projects, programs and international networks in which your research can be situated

Up to 750 characters.

Explain how this project fits in the research activities of your research group.

If the project has already been initiated, please state the progress of your research.

Up to 750 characters.

Describe the collaboration and coordination between the different participating research groups and the role of the different units and (co-)supervisors.

Up to 750 characters.
DATA MANAGEMENT PLAN

Application form: Research project 'Kom op tegen Kanker'

FILE NUMBER: 6296

DATA MANAGEMENT PLAN

Data management is an integral part of sound scientific research. It covers the description of data and metadata, their storage and long-term preservation, the designation of responsible persons, the handling of highly sensitive data, and the open access to and sharing of research data.

The FWO has made data management a key element of its policy for all support channels provided by the FWO. The FWO expects researchers to pay due attention to this dimension before, during and for at least five years after their research.

For background information on data management and the procedures regarding the Data Management Plan (DMP) which FWO expects from its applicants when applying for research funding, please see our specifications.

Describe the data types (surveys, sequences, manuscripts, objects, ...) the research will collect and/or generate and/or collect.

Up to 750 characters.

Are the following provisions in place in order to preserve the data during and at least 5 years after the end of the research? Please motivate your answer.

a. Designation of responsible persons (if already designated, please fill in further name)

b. Storage capacity/policy

- During the research
- After the research

Up to 750 characters.

Is there a reason why you wish to deviate from the principle of preservation of data and of the minimum preservation term of 5 years?

Up to 750 characters.

If issues concerning research data are indicated in the ethics questionnaire of this application form, will those data require specific security measures, if yes, can they be put in place? (Optional)

Up to 750 characters.

Are there other issues related to the data management you think relevant to mention?

Up to 750 characters.

Save
EXTRA DATA

Application form: Research project 'Kom op tegen Kanker'

FILE NUMBER: 6206

GENERAL  HOST INSTITUTION  FUNDING PER HOST INSTITUTION  SUPERVISIONS
ETHICS  DISCIPLINES  REFEREES  PROJECT OUTLINE
RESEARCH CONTEXT  DATA MANAGEMENT PLAN  EXTRA DATA

Mention other funding, applied for elsewhere or already available.

Use up to 2000 characters.