Applying for a Frank De Winne PhD fellowship

Info session – call 2021

July 8, 2021

Dirk Otte
Welcome to the FWO

• Mission
  • Funding of *fundamental* & *strategic* research
  • Funding programmes
    • *Individual researchers* (pre-, post-doc, mobility)
    • *Research teams* (projects, *SBO*, *Odysseus*,...)
    • Research infrastructure
    • Scientific prizes

• Bottom-up in all disciplines
• *Scientific excellence* and interuniversity (incl research institutes) competition
• Transparent and *equal opportunities*

*Opening new horizons...*
Frank de Winne PhD fellowships

• What you should learn today...
  • to understand the evaluation & selection process
  • to prepare an application that meets the evaluation criteria

• This presentation
  • serves as applicant’s “quick starting guide” (key topics only)
  • more details: programme webpages incl. documents & regulations

• DISCLAIMER
  • Official & binding documents: regulations in Dutch
    • English regulations: no legal status
Covid-19

Crisis impacted your life, your research and your career...

• restricted access to research facilities
• taking care of children during lockdown
• increased commitment to teaching or healthcare, ...
• standstill international mobility
• ...

... and your PhD fellowship application...

-> mention influence on quality of your application
-> FWO instructs expert panels to take this into account in assessment

Check measures taken by FWO:
maatregelen-coronavirus
measures-coronavirus
Outline

1. Talent for the Flemish space economy
2. Frank De Winne PhD SB fellowships at a glance
3. Evaluation & selection process
4. Preparing your application
5. ... further reading & contact
Talent for the Flemish space economy

• Impulse programme Flemish space economy
  • decision of Flemish government
  • Focus themes
    • Talent / Competitiveness / International cooperation / Science communication
    • Co-ordination by Flanders Space ~ VRI (Flemish Space Industry)
  • Talent
    • Opportunities for young researchers
      – to take space research in Flanders to the next level
      – establishing a sustainable career in the Flemish space economy.
    • 16 PhD fellowships – 3 calls
    • 4 PostDoc fellowships (VLAIO innovation mandates)
Frank De Winne PhD fellowships

- Frank De Winne PhD fellowships = PhD fellowships Strategic Basic Research

- 'Talent' - burgeoning young researchers
  - strategically thinking and innovation-oriented scientist (PhD)
- Frank De Winne fellowship focus
  - Bridging academia and industry: research stay(s) in (Flemish) space economy enterprise
  - Training component ‘transferable skills’ (innovation, valorization, …) e.g. internships, courses
- 'Project' - strategic basic research with economic finality
  - Challenging and original research (PhD level)
  - Strategic: - (medium-)long term innovations – economic added value
  - in line with impulse programme Flemish space economy
Talent for the Flemish space economy

• Impulse programme Flemish space economy

• Space economy (OECD definition)
  • all aspects space value chain: broader concept than ‘space industry’
  • Upstream activities
    • space crafts, satellites, vehicles, space stations, scientific instruments, …
    • launching infrastructure
  • Downstream activities
    • operating upstream infrastructure
    • products and services using space technology and data
    • Ex.: satellite data / Earth observation data that report changes to the Earth’s surface changes, positioning, telecommunication, meteorology…
    • addressing challenges such as climate change, mobility, new security threats…
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FWO PhD fellowship ("aspirant") at a glance

• **Target group & eligibility**
  • Young researchers to complete a PhD
  • *Parallel calls fundamental research / strategic basic research (SB)*
  • Apply up to 2 times for PhD fellowship (incl. FDW)
  • All nationalities
  • Master diploma ‘ManaBa’ / Eur. Econ. Area + CH (excl. UK!)
    • Obtained ≤ 3 years before on March 1, 2021
    • *Outside EEA: NARIC “equivalent” to specific Flemish master*
    • *Advanced Master (‘ManaMa’) not taken into account*
  • Scientific seniority <18m on March 1, 2021

• **4-year grants**
  • This FDW PhD call: start Jan 1, 2022
  • 2 years + renewal (2 years)
  • *Fellowship grant* € 2,075.90 /month *(minimum)*
  • *Bench fee* € 3,720 /year
Frank De Winne PhD fellowship: strategic research

Both fellowships: Challenging & original research (PhD level)

**Fundamental research**
- “curiosity driven”
- knowledge
- Applications *may follow*
  - societal & economic benefits
  - Long term

**Strategic**: research with a goal
**Basic research**: knowledge

Innovative *applications*
- Products, processes, services
- (Medium-)long term perspective

*Economic* added value
- Specific companies
- Collective of companies / (industrial) sector
- *Socio-economic benefits*

In line with Flemish transition priorities NL - EN

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Eligibility time window: master diploma
calls 2021

Eligibility time window: scientific seniority

Extensions eligibility window (+1Y):

regulations Art 7 maternity-, parental-, sickness leave > 3m

(+ x Y):

phys./pharm.-specialist or resident veterinarian >1Y training

* Limit date in case of fulltime continuous research
Eligibility window: scientific seniority

- Scientific experience / seniority
  - ≤ 18 months since (1st) master
    - Not accounted for during advanced master studies
    - Accounted for employment %
    - Counted as on March 1, 2021!

- Any kind of ‘scientific activity’ (not just PhD research)
- All university/university college appointments
  - Excl. ATP, practice/teaching assistant...
- Business enterprise R&D experience
- -> prove by contracts, documents, statements
Eligible host organisations

- **Main host organisation**
  - 5 Flemish universities

- **Additional host organisation**
  - *Flemish/federal research institutes* (research location)

- **Main promotor**: *Regulations* Art.10
  - *FWO invites main promotor for recommendation letter*

- **Co-promotor(s)** (postdoc level)
  - *FWO notifies co-promotors – No recommendation!*

E.g.
Frank De Winne PhD fellowships at a glance

- Key dates

  - Call open
    - June 16, 2021
  - Submission
    - September 15, 2021
  - Decision Board
    - 1st wk Dec, 2021
  - Start 5 fellowships
    - Jan 1, 2022

- 2nd call (6 fellowships) – 3rd call (5 fellowships)
  - Integrated in regular SB call
  - 2nd Call open Dec 2021 – March 1, 2022
  - Decision Oct. 9, 2022

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FWO PhD fellowships
Single submission 2-step evaluation & selection process

Round 1
Remote assessment:
3 panel members
(online) panel meeting
consensus scoring & ranking

Rejected proposals

Round 2
Panel meeting: interviews
consensus scoring & ranking

Retained for phase 2 interviews
Max. 10

5 Selected candidates
Rejected proposals

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Evaluation by dedicated expert panel

- Panel structure PhD fellowships strategic basic research (SB)
  - 24 ‘regular’ SB panels (*discipline oriented scope*)
  - 25th dedicated panel on space economy (*application oriented scope*)
    - 12 members, moderated by FWO representative
    - >50% members with non-Flemish affiliation
    - ≥ 1/3 involved in R&D business enterprise sector

- Evaluation of your proposal:
  - **Consensus** panel decisions (scoring & ranking) in both steps (preselection / interviews)
  - **Roles** (per application):
    - 3 panel members as *internal evaluators of your proposal* in step 1
    - Internal reviewers take the lead in interview
      - but all panel members involved in Q&A
    - 1 of the internal evaluators compiles feedback to the applicant
### Evaluation criteria: “candidate” “project” ”application potential”

#### Round 1 preselection

<table>
<thead>
<tr>
<th>Study results (academic)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Position in study group (percentile)</td>
</tr>
<tr>
<td>• ‘Distinguishing’ achievements as a student</td>
</tr>
</tbody>
</table>

**Motivation & relevant competences**

| • Skills & expertise (acquired / developing) |
| • Scientific background / (if applicable) start as PhD researcher |

#### Round 2 interviews

**Potential competence...**

- Knowledge about own research field
- Insight in project approach and positioning
- Reasoning skills and critical scientific mindset
- Motivation

**as strategically thinking and innovation oriented researcher**

- Insight in strategic importance & positioning project
- Notions of economic landscape (IPR, players, innovations)

### Round 1 + 2

**Scientific quality, relevance and challenge, originality**

- Originality / contribution state-of-the-art
- Risks and challenges

**Quality research approach, feasibility**

- Methodology
- Feasibility, risk mitigation

**Strategic importance research approach (relevance)**

**Strategic importance for possible users (impact)**

**Weighted total score (both rounds)**

- 60%
- 20%
- 20%
Frank De Winne PhD fellowships focus
Career & intersectoral mobility

• ‘intersectoral’ mobility – research stays Art 4§2 fellowship regulations
  • perform part of the research in another company / organization
  • bridging university – space sector,
  • ! IPR: No exclusive right of use or transfer of ownership
  • SB PhD fellowship vs. Baekeland mandates

• training component transferable skills Art 18§2 fellowship regulations
  • entrepreneurship, innovation, ...
  • Courses, internship / job shadowing

• strategic nature PhD project in line with impulse programme
  • (long term) valorization potential for (Flemish) companies operating in the space sector
### Uniform evaluation: scoring descriptors

Scoring grids (see programme webpage) - example

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**PHD FELLOWSHIP STRATEGIC BASIC RESEARCH EVALUATION/ score grid with scoring descriptors - PRESELECTION**

<table>
<thead>
<tr>
<th>Score</th>
<th>Description</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unacceptable</td>
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<td>Weak</td>
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<td>Fair/Reasonable</td>
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<td></td>
<td>Good/Very good</td>
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<tr>
<td></td>
<td>Excellent/Outstanding</td>
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</tbody>
</table>

**1.b. Motivation and substantiation of relevant competences of the candidate**

In their “motivation statement”, applicants should substantiate acquired competences (expertise and skills), and present a credible approach to further improve skills and acquire missing competences if any. Relevant competences (expertise and skills) imply the proper scientific background to start the PhD project, as well as e.g., experimental skills, presentation or writing skills, international contacts, commitment/perseverance, that may have been acquired during the candidate’s academic education, master thesis or extracurricular activities (academic or non-academic). Proven scientific seniority (post Master) may also be taken into account as well as scientific recognition (prizes, publications, ...), (international) mobility, ...

For PhD grants strategic basic research (SB), international mobility (e.g., internships and/or research stays in an industrial R&D environment) and (development of) entrepreneurial and innovation skills are an asset as well.

<table>
<thead>
<tr>
<th>Competence</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expertise and skills apparently not in line with what should be expected from a PhD student strategic basic research. Some crucial competences are missing and likely not to be acquired.</td>
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<tr>
<td>Candidate may not fully be motivated or prepared to start a career in research and/or innovation. Evidence of some specific competences is missing. How these competences will be acquired is less well substantiated; candidate has started PhD research but with little evidence of progress made (incl. competences acquired).</td>
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</tr>
<tr>
<td>Relevant competences and clear motivation likely are present and well substantiated (e.g. Master or Bachelor thesis) or some competences missing but a clear and credible plan is provided on how to acquire the proper skills.</td>
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</tr>
<tr>
<td>Candidate has started PhD research with proper intermediate results and reveals ongoing development of new competences for evolving towards a strategic and innovation oriented researcher.</td>
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</tbody>
</table>

**Requirements as in “good”, AND**

The candidate has substantiated to have actively acquired all proper competences to successfully conduct PhD research. Clear plan to further enhance these capacities, including international mobility and entrepreneurial/innovation skills. Reveals clear motivation and drive.
Feedback to candidates

- All feedback AFTER selection decision Board (≥ Dec 2021)
  - Compiled by panel member
  - Including comments based on panel consensus decision and scores
  - Template per criterion (Candidate, Project, Application potential)
    - “Strengths”
    - “Weaknesses”
    - “Comments and suggestions for improvement”
- No further correspondence on feedback
- Do NOT contact panel members!

Out in step 1
- Scores preselection
- Panel comments

Out in step 2
- Scores interview
- Synthesis panel comments step 1 & 2

Grant
- Scores interview
- Synthesis panel comments step 1 & 2

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Preparing your application – e-portal

- E-portal/E-loket (www.fwo.be) (*register in time!* -> FWO Validation /48hrs)
- Direct access: https://fwoweb.fwo.be
Preparing your application – e-portal

Or first:

Login
Welcome back! Login to access the FWO’s E-Loket (V2)

Email

dirk.otte@fwo.be

Password

Did you forget your password?

Remember My Login

LOGIN

REGISTER

NL EN

General

Tasks

Dashboard

Personalia

Panelmember

Researcher

Extranet

Mails

All

EXTRANET CV ONLINE

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Preparing your application – e-portal

Your e-application:

1. Dashboard
   - Personalia
     - General
     - Family
     - Diplomas
     - Posts/Career
     - Disciplines
     - Publications
     - Contact details
     - Addresses
     - Preferences
   - Researcher
   - Extranet

2. Dashboard
   - Personalia
   - Researcher
     - My Downloads
     - New Application
   - My Applications
   - Scientific reports
   - In design

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Preparing your application – personal details

- **General**
  - National registration number
    - Also non-Belgian applicants with Belgian ID card
  - ORCID registration [https://orcid.org/](https://orcid.org/)

- **Family status**
  - Complete & up to date! *(keep updated)*

- **Diplomas & posts/career**
  - Correct, **complete** & up to date!
  - Master on future date:
    - “Stud. Master” + envisaged date *(keep FWO updated!)*
    - *keep FWO updated!* – include 1st master year results
  - **Upload academic diplomas**
    - including study result details
Preparing your application – personal details

- **Disciplines**
  - Use level 4
  - Engineering and technology
  - Mechanical and manufacturing engineering
  - Mechanics
  - Acoustics, noise and vibration engineering

- **Publications**
  - Complete list (accepted for publication)!
  - Updates after submission may be mentioned during interview

- **Contact details**
  - Actual email /phone

- **Addresses**
  - (future) ‘Belgian service address’ -> research group address
  - Legal domicile address
    - Non-Belgian domicile in EU: add TIN code (tax identification number)
Preparation of your application:

- **General:**
  - English + Dutch! (title, abstract)
  - Up to 3 free text keywords
  - Position your proposal (*economic finality: companies, sector(s)*, ...)
    
    -> elaborate in “Project description”

- **Peer review**
  - Selection of panel “SBFDW” (**motivate** why application fits in FDW call)

- **Ethics**
  - EU-conform *ethical* questionnaire

- **Data Management Plan**
• **Host institution - promotor**
  - Main host institution + **main promotor (+ co-promotor(s))**
    - *Host institution = Flemish university*
    - FWO invites **main promotor** for **recommendation letter**
    - **Co-promotors are notified only**
  - Additional Flemish/federal host institutions (+co-promotor(s))
  - Other co-promotors and their affiliation

  - Do **not** upload recommendation letters
    - *(concrete invitations internship, research stay... only!)*
Preparing your application – ‘candidate’

**Evaluation criteria ‘candidate’ (preselection)**

- **Positioning study results**
  - Percentile
  - Positioning/clarification
- **Motivation statement**
  - Career breaks
  - Master thesis
  - Mobility *past*
  - Mobility* plans (Research stays)
- **Study results**
  - Academic education record ('stand out')
  - Percentiles scores Master (or Bachelor)
- **Motivation & Relevant competences**
  - Skills & expertise (acquired / developing)
  - Scientific background / PhD start

*Check new Mobility opportunities: research in collaboration with company or other organization in Belgium or abroad

- Mention/substantiate COVID-19 hinder & delays (motivation statement, mobility, career breaks, ...)

Dashboard

Personalia

- General
- Diplomas
- Posts/Career
- Disciplines
- Publications
- Contact details
- Addresses
- Preferences

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Positioning study results

- **Percentile** (or rank in study group)
  - More info on webpage [NL](#) - [EN](#)
  - Fill out e-Application form + download form & upload *signed (cand.+prom.) pdf*
  - Relevant master study result: global percentage
    - final master year 2021: refer to *bachelor* diploma
    - NOT an ‘advanced master’ (ManaMa)
  - Find percentile score tables Flemish university *(in e-portal application form)*
  - Non-Flemish diploma → contact the institute
- Additionally **positioning** your study results: text field
  - *Where did you ‘stand out’?*
  - Clarify study result /percentile
  - Other evidence of distinguishing *yourself* during studies
    - Master thesis, specific courses, ...
  - Other studies (advanced master - manama, specific courses, ...)
    - If in last master year: 1st master year results
Karel: MSc 2020 with 75.88% - - - > P70 (98 students) - - > top 30% of study group
Tess: MSc 2018 with 77.93% - - - > P85 (94 students) - - > top 15% of study group
Shari: MSc 2021
  -> BSc 2019 with 74.22% - - - > P95 (138 students) - - > top 5% of study group

highest ‘Pxx value’ < ‘your study result’ - - > percentile = Pxx
‘Pxx value’ = ‘your study result’ - - > percentile = Pxx

*In case more Pxx have equal values that also = your study result - - > percentile = lowest Pxx*

| Diploma | Academiejaar | # diploma’s | P10 | P20 | P30 | P40 | P50 | P60 | P70 | P75 | P80 | P85 | P90 | P95 |
|---------|--------------|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| BACHELOR| 2015-2016    | 116         | 57.85 | 58.75 | 59.86 | 60.69 | 62.08 | 63.33 | 64.79 | 65.32 | 66.53 | 67.47 | 68.55 | 70.97 |
|         | 2016-2017    | 127         | 57.58 | 58.89 | 59.86 | 60.69 | 61.81 | 63.33 | 64.44 | 65.35 | 66.08 | 67.67 | 69.78 | 72.22 |
|         | 2017-2018    | 95          | 57.7  | 59.03 | 60.42 | 61.59 | 62.92 | 64.64 | 66.22 | 67.01 | 67.66 | 68.19 | 68.64 | 72.44 |
|         | 2018-2019    | 138         | 58.19 | 60.14 | 61.82 | 62.47 | 63.75 | 64.75 | 66.25 | 67.15 | 68.08 | 69.16 | 70.04 | 73.12 |
|         | 2019-2020    | 119         | 58.26 | 59.52 | 60.42 | 61.33 | 62.64 | 64.25 | 66.05 | 66.94 | 68.19 | 68.72 | 69.72 | 73.78 |
| MASTER  | 2015-2016    | 114         | 61.17 | 63.59 | 65.38 | 67.34 | 69.25 | 70.66 | 72.73 | 73.76 | 75.08 | 76.28 | 76.94 | 77.34 |
|         | 2016-2017    | 106         | 62.57 | 64.17 | 66.25 | 67.72 | 69.27 | 71.04 | 73.44 | 73.87 | 75.65 | 77.3 | 78.65 | 81.07 |
|         | 2017-2018    | 94          | 62    | 64.69 | 66.25 | 67.96 | 70   | 71.84 | 74.24 | 75.83 | 77.29 | 77.93 | 79.11 | 81.1 |
|         | 2018-2019    | 110         | 65    | 67.34 | 69.08 | 69.79 | 71.57 | 72.83 | 74.97 | 75.3  | 76.5  | 77.43 | 78.19 | 80.81 |
|         | 2019-2020    | 98          | 64.84 | 66.97 | 69.19 | 71.02 | 72.65 | 74   | 75.4 | 76.24 | 76.8 | 77.29 | 78.82 | 80.33 |

In case more Pxx have equal values that also = your study result - - > percentile = lowest Pxx

Beware of percentiles in small study groups!! (use aggregated acad. years or other info)
Motivation statement

• Personal motivation
  • Why starting a research career / a PhD
  • Research interests

• Scientific background & competences to start PhD ‘SB’
  • Substantiate having (or will have) proper expertises & skills
  • Skills already developed or credible approach to acquire
    • Scientific expertise (Master thesis, start PhD, …)
    • Skills: experimental, writing, commitment, perseverance, …
    • International contacts, contacts with industry, …
  • Towards strategically thinking and innovation-oriented expert
Preparing your application – ‘project’

Mention/substantiate COVID-19 hinder & delays

**Project description –** *WORD template ≤12* pages
- Improvements w.r.t. 1st application (if appl.)
- Rationale and positioning w.r.t. the state-of-the-art
- Scientific research objective(s)
- Research methodology and work plan
- *Strategic dimension and application potential (next slide)*
- references

**Submitted to other funding? Be transparent!**
- Update FWO on pending evaluations!

**Positioning & embedding** (research group, (inter)nationally)
- *Position own previous/current PhD research (if applicable)*

**Science communication**

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**Evaluation criteria ‘project’**

- Scientific quality, relevance and challenge, originality
  - International state-of-the-art
- Quality of the research methodology and feasibility
  - Risk mitigation
Preparation for application – application potential

**Project description**

**WORD template** (12 p)

- ... 
  - **SB**: Strategic dimension and application potential
    - Companies, *space economy* sectors
    - Alignment impulse programme Flemish space economy

- Specific companies
  - AND/OR
- Collective of companies / (industrial) sector

**Evaluation ‘application potential’**

- Strategic importance research approach (relevance)
- Strategic importance for possible users (impact)

July 2021

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Submitting your application

- Overview of your applications
- Download application pdf
- Download personalia pdf
- Submit application

State of application: In preparation

≤ Sept 15 2021

5:00 pm CET

Declaration by the applicant!
... GDPR, research integrity,...

Submitted

-> automatic confirmation follows
-> registration number sent
-> eligibility check: Q&A with FWO admin

DON'T FORGET
Making it to round 2: interviews

• **Invitations and instructions after** preselection – *date to be defined*
• **Interviews** November 2021 – *online* 🌐
• **Interview format:** pitch 2’ + Q&A 10’
  • [Interview instructions and guidelines](#)
  • Opportunity to mention realizations since submission date

• **Evaluation criteria different from** preselection (criterion ‘candidate’)
  • [Score grid ‘interview’](#)
  • Focus on ‘potential’ capacity as PhD researcher (total picture)
  • Not the ‘performance’ but contents of what you say…
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Further reading & contact

• Programme webpage  SB’FDW’ NL - EN
  • Regulations (legal version: Dutch)
    • General / PhD programme / bench fee / peer review
  • Supporting documents
    • This presentation / Screenshots e-application
    • Percentiles info (NL - EN)
    • Scoring grids (preselection – interview)
      • Guidelines interview (dates different from regular call)

• Help! Who to contact
  • Additional info & specific questions
    • SB@fwo.be
    • Dirk Otte, programme manager fellowships
  • FWOhelpdesk@fwo.be
    • (e-portal/IT problems only)
Thank you for your attention...
good luck!