Guidelines for binding declaration of commitment

As set out in Art. 5 of [the regulations for the Odysseus programme](#), when nominating a candidate , the university must commit itself to offering the candidate in case the Odysseus project is awarded, the **necessary infrastructure** as well as **a ZAP position (Type I) or a full-time tenure track fellowship (Type II)** for a **term of five years**. To this end, a **binding declaration of commitment,** signed both by the **university (rector)** and by the relevant **department/faculty (head of department or faculty),** needs to be uploaded in the online application form. Failing such a declaration of commitment, the application shall automatically be declared ineligible.

The FWO provides no standard template and leaves it to the discretion of universities to issue the declaration of commitment based on their own applicable internal procedures and rules.

As a guideline, the declaration of commitment (signed both by the rector and by the head of department or faculty) **must in any case include the following elements**, and must also be issued **in English**:

- Surname and first name of the nominated candidate
- Title of the submitted project
- Name of the nominating institution
- Confirmation that the nominated candidate meets the regulatory requirements
- Conditions of appointment provided to the candidate (ZAP position or full-time tenure track fellowship + appointment rate). In case of nomination by several host institutions: how (including appointment rates) this appointment will be distributed across the various host institutions.
- Department/faculty and research unit within which the candidate will be appointed
- Declaration that both the appointment and the infrastructure will be provided for a period of five years
- Declaration that the research proposal submitted by the candidate has been approved and fits in with the research policy
- Surname, first name and position of the person signing the declaration of commitment
- Official signature and date of signature