

FWO – INTERNATIONAL EXCHANGE PROJECTS
TEMPLATE FOR PROGRESS REPORTS*

*Only use this template to submit your report. Other formats will not be accepted. Please send the report in pdf format and in font size 12 to your account administrator, by **the deadline mentioned in the correspondence.**

1. Project details

Principal investigator and co-supervisor(s)	
Application number	
Title	
Duration (from...to...)	
Reported period	
Foreign Partner (mention country)	

2. Scientific Results

Description of the main scientific results of the exchange project (max. 1000 words)

(Mention all exchanges undertaken in the framework of the project, all researchers involved, and their specific contribution to the realization of the project goals)

3. Future plans

Briefly describe the planned collaborations and exchanges in the next part of the exchange project

4. List of scientific publications resulting from the exchange project

Guidelines*:

1. **Only mention publications deriving from this specific project, published during the whole project, and authored by people directly linked to the project.** Papers by other authors should not be listed and will not be considered by the panel.
2. Provide **full bibliographical data** for each publication (journal, page numbers, impact factor in publication year, citations, etc.) and list them in chronological order
3. Clearly indicate whether the publication is published, accepted for publication (indicate in or by which journal), or only submitted (indicate to which journal). **Papers that are merely 'in preparation' should not be listed and will not be considered by the panel**
4. Use the following classification:

Papers

A1 Papers in journals included in the ISI Web of Science – limited to the following types: papers review articles, letters and notes

A2 Papers published in widely distributed scientific journals, for which manuscripts submitted are assessed by international experts and which are not included in (A1)

A3 Papers published in national peer-reviewed journals, not included in (A1) or (A2)

A4 Papers published in journals not included in (A1), (A2) or (A3)

Books

B1 Book author or co-author (limited to books published by a scientific editor; no syllabi or dissertations)

B2 Chapters in books (no conference proceedings)

B3 Books of which you were an editor (including conference proceedings)

Other publications

C1 Papers in conference proceedings, not included in the previous categories (complete papers, excluding abstracts)

C2 Dissertations, essays, internal reports and conference abstracts

C3 Patents

*Failure to respect these guidelines may lead the panel to downgrade the mark for this report

