EXAMPLE OF AN APPLICATION FORM:

ODYSSEUS PROJECT PROPOSAL
### Application form: Odysseus

**FILE NUMBER:** 4968

<table>
<thead>
<tr>
<th>General</th>
<th>Host Institution</th>
<th>Funding Per Host Institution</th>
<th>Local Supervisor</th>
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<tbody>
<tr>
<td>Ethics</td>
<td>Disciplines</td>
<td>Referees</td>
<td>Personal Data</td>
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<tr>
<td>Project Outline</td>
<td>Research Context</td>
<td>Extra Data</td>
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**Specify the main host institution**

**Name of the institution**

**Specify the name of the research unit/department**

**Status**
FUNDING PER HOST INSTITUTION

STAFF

Please enter the requested key in PDF (line 30622):

[Staff type]

Motivation

First name
Surname
Date of birth (optional)
Academic degree (optional)
Current employer (optional)
Give the amount per year
C12018
C12019
C12020
C12021
C12022

Submit  Cancel
CONSUMABLES

Add the required staff, consumables and equipment and give the detailed motivation for this request.

Consumable type

Detailed description of consumables

Motivation

Give the amount per year

☐ 2018
☐ 2019
☐ 2020
☐ 2021
☐ 2022

Submit  Cancel
FUNDING PER HOST INSTITUTION

EQUIPMENT

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Overview of your applications
Downloaded application pdf
Downloaded personality pdf
Submit to host institution
Help:
Toggle edit resources
Resources guidebook

Required funding
Description and technical aspects
Accessories
Motivation

Add the required staff, consumables and equipment and give the detailed motivation for this request.

Local supervisor
Personal data
Research context
Extra data

Submit
Cancel
ETHICS

Application form: Odyssey

If the questions marked with * in the table below are based on the ethical aspects of your research proposal, please take into account that even when there is no obligation with regard to the research itself, any information provided may prove to be necessary.

For the questions that are not marked, the applicant and the evaluation panel are invited to consider the impact on the research environment, if necessary, for precautionary measures.

Please specify which ethics committee(s) dealt/will deal with your application:

In case you will submit your proposal to the committee only before the start of the work package(s) (WPs) that are concerned:

<table>
<thead>
<tr>
<th>Number</th>
<th>Description of WP 1</th>
<th>Optional</th>
<th>Starting date of WP 1</th>
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I confirm that none of the issues below apply to my proposal:

- I hereby confirm that I have not been involved in any other projects that are similar to my own.

Please specify which ethics committee(s) dealt/will deal with your application:

In case you will submit your proposal to the committee only before the start of the work package(s) (WPs) that are concerned:
1. Human Embryos/Fetuses

**ETHICAL ADVICE RELATED TO THESE QUESTIONS SHOULD ALWAYS BE REQUESTED BEFORE THE START OF THE RESEARCH PROJECT AS A WHOLE AND ALSO REQUIRE AN EXAMINATION BY THE TTFCOMMISSION FOR EMBRYOS**

Does your research involve Human Embryonic Stem Cells (hESCs)?

- Will the hESCs be directly derived from embryos within this project?
- Are the hESCs previously established cell lines?

Does your research involve the use of human embryos?

Does your research involve the use of human fetal tissues/cells?

2. Humans

Does your research involve human participants?

- Are they volunteers for social or human sciences research?
- Are they persons unable to give informed consent?
- Are they vulnerable individuals or groups?
- Are they children/teenagers?
- Are they patients?
- Are they healthy volunteers for medical studies?

Does your research involve physical interventions on the study participants?

- Does it involve invasive techniques?
- Does it involve collection of biological samples?

3. Human Cells/Tissues

Does your research involve human cells or tissues other than from Human Embryos/Fetuses, i.e., section 1)?

- Are they obtained from commercial sources?
- Do they originate from another laboratory/institution/biobank?
- Were they produced or collected by you from previous research activities?

- Are they produced or collected by you as part of this project?

4. Personal Data

Does your research involve personal data collection and/or processing?

- Does it involve the collection and/or processing of sensitive personal data?
- Does it involve collecting/processing of genetic information/data?

- Does it involve tracking or observation of participants?

Does your research involve further processing of previously collected personal data (secondary use)?
5. Animals

Does your research involve research procedures to live non-human vertebrate animals (incl. independently feeding facial forms, live fetuses of mammals in the last trimester of their normal development and cephalopods, and also forms in earlier stages if the experiments have consequences in later stages)?

- Are they vertebrates or live cephalopods?
- Are they non-human primates?
- Are they genetically-modified animals?
- Are they cloned farm animals?
- Are they endangered species?

6. International Collaboration

Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?

Do you plan to import/export any material from/to other countries?

- Name of country/cities: (up to 4000 characters)

If your research involves low and/or lower middle income countries, are benefits-sharing measures foreseen?

Could the situation in the country put the individuals taking part in the research at risk?

7. Environment & Health and Safety

Does your research involve the use of elements that may cause harm to the environment, to animals or plants?

Does your research deal with endangered fauna and/or flora and/or protected areas?

Does your research involve the use of elements that may cause harm to humans, including research staff?

8. Dual Use

Does your research have the potential for military applications?

9. Mauve

Does your research have the potential for malevolent/criminal/terrorist abuse?

10. Other Ethics Issues (Optional)

Are there any other ethics issues that should be taken into consideration? Please specify. (up to 4000 characters)

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[1] For these issues the Belgian commission on privacy protection (Commissie voor de bescherming van de persoonslijke levenswaarden) has to be consulted. You cannot consult the commission directly, but always first contact the research coordination of your host institution.

[2] In this case you already have to submit your proposal to the ethics committee in the application phase.
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Specify the scientific field in which your research is situated.

Specify the disciplines.
You can give at most five disciplines.

Add

Indicate the keywords.
Indicate no more than three keywords to describe your research.
Use up to 240 characters.
FWO will present your application to remote referees as part of the evaluation procedure. In the field below, you are offered the possibility to list a maximum of 5 experts you do not want to be invited by us as a remote referee.

Use up to 3000 characters.
Write a personal statement.

The personal statement is your opportunity to discuss your motivation, your interests, your experience and activities, and future goals. The personal statement should focus on your personal background or experiences that have significantly influenced you or your goals. It should be a document that describes your abilities, skills, and accomplishments as evidence of your aptitude for pursuing a career in research. Limit up to 2000 characters.

Mention all your career breaks. (Optional)

If you have interrupted your academic career at any given point for at least three months, you may provide details about this below. Up to 1000 characters.
PROJECT OUTLINE

The project outline should be structured following the template provided by FWO. The sequence of the different topics should be followed exactly as provided in the original template.

The first part ("BACKGROUND OF THE APPLICANT") has a maximum of 4 pages and the second part ("PROJECT DESIGN/IMPLEMENTATION") has a maximum of 10 pages (10,000 words). Please include all tables, graphs, illustrations, etc.

You can upload the project outline as a PDF file here. If there is a template (PROJ40) for your specific call, please upload it as well.

Download template

You can upload the project outline as a PDF file here (max. 10MB).

Please ensure the template project outline is applied.

Submit a final version (guaranteed).
BACKGROUND OF THE APPLICANT

**Summary of results and conclusions of your recent work in the scientific area covered by the research proposal.**

Click here to insert your text.

**Information on current or past sources of research funding.**

*Postdoctoral positions: name of the institution, address, name of the research unit, email, start date, end date, name of the position held.*

Click here to insert your text.

**Experience in working as an independent researcher, team leadership and project management.**

Click here to insert your text.

**Your ten most relevant publications.**

Click here to insert your text.

**Why the Odysseus project would be timely for you at this point in your career path.**

Click here to insert your text.

**Research collaborations (both national and international).**

Click here to insert your text.

**Information on prizes or special awards given in recognition of your scientific achievement.**

Click here to insert your text.

**Other.**

Click here to insert your text.
PROJECT DESCRIPTION

Overall aims and objectives of the research.
Click here to insert your text.

Proposed methodology to be used.
Click here to insert your text.

Novelty and groundbreaking character of the proposed research.
Click here to insert your text.

Management of the project.
Click here to insert your text.

Positioning of the project in the international context of research in this field.
Click here to insert your text.

Expected results in relation to the current international status of research in this field.
Click here to insert your text.

Impact and potential for promoting scientific innovation, both inside and outside the field.
Click here to insert your text.

Work Plan (maximum 1 side A4) Milestones and targets for the proposal.
Click here to insert your text.
**RESEARCH CONTEXT**

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<tr>
<th>FIELD</th>
<th>OWNER</th>
<th>DETAILS</th>
<th>FUNDING PER HOST INSTITUTION</th>
<th>LOCAL SUPERVISOR</th>
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**Explain how this project fits in the research activities of the host institution.**
If the project has already been initiated, please state the progress of your research.

**Provide the national and international context.**
Identify research collaborations, larger projects, programs, and international networks in which your research can be situated.

**What is the multiplier effect in the host institution?**

[Submit application]
EXTRA DATA

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Statement on the host institution
Include a statement on the host institution, covering your knowledge of its reputation and facilities, any existing or previous collaboration with it and the reason you have chosen it.

Please attach the requested file in PDF (max. 30MB).

Letter from the host institution
The letter, signed by a person authorised by the administrative authority of the host research institution, should describe the nature and level of support that will be available to the applicant for the duration of the award. The following should be included but the list is not exhaustive:

- A description of the research infrastructure that will be made available to you, including computer facilities, research laboratories, and access to other researchers in related areas of research.
- Scientific support and encouragement from academic staff and other researchers in related areas of research.
- Technical support services, for example material or biological sample testing, calibration, technical support for instrumentation etc.
- Arrangements in place with other research institutions for access to their facilities which will be extended to the award holder.

Please attach the requested file in PDF (max. 30MB).

Letters of recommendation (in English) in support of your application
Two (no more, no less) letters are required. They should be from scientists of your choice who have a recognized well established international reputation in the area of your research. These letters should attempt to give an impartial assessment of your qualities related to the selection criteria.

Please attach the requested file in PDF (max. 30MB).